

INFORMATION BULLETIN – SCHEDULE 15 REGULATION AMENDMENTS COMMENCING 1 JULY 2017

Version 1.0 – 28 June 2017

The Victorian Energy Efficiency Target (VEET) scheme is a Victorian Government initiative promoted as the *Energy Saver Incentive*.

Contents

1	OVERVIEW	1
2	WHO IS IMPACTED BY THESE CHANGES	1
3	CHANGES TO SCHEDULE 15	2
3.1	WHAT DOES THIS MEAN FOR VEET STAKEHOLDERS	2
3.1.1	Introduction of two new sub-schedules	2
3.1.2	Changes to the number of VEECs awarded.....	2
3.1.3	Changes to administrative and compliance requirements.....	2
3.1.4	Changes to the product requirements	3
3.1.5	Changes to the Schedule 15 assignment form.....	3
4	DOCUMENTS FOR REVIEW	3
5	WHERE TO GET HELP	4
6	LEGAL CONTEXT FOR THIS DOCUMENT	4

1 OVERVIEW

This document contains information about amendments to the *Victorian Energy Efficiency Target Regulations 2008* (the Principal Regulations) under Schedule 15 – Weather Sealing, which will commence on **1 July 2017**.

2 WHO IS IMPACTED BY THESE CHANGES

- Accredited persons (APs) who undertake, or intend to undertake, prescribed activities under Schedule 15 – Weather sealing.
- Applicants of existing approved products under Schedule 15 – Weather sealing.
- Applicants who intend to apply for product approval under Schedule 15 – Weather sealing.

3 CHANGES TO SCHEDULE 15

The regulation amendments to be introduced 1 July 2017 will result in the following changes to Schedule 15:

- the introduction of two new sub-schedule activities
- changes to the number of VEECs awarded for activities
- changes to administrative and compliance requirements
- changes to the product requirements
- changes to the assignment form.

3.1 WHAT DOES THIS MEAN FOR VEET STAKEHOLDERS

3.1.1 Introduction of two new sub-schedules

From 1 July 2017, the following sub-schedule activities will be introduced:

- Schedule 15F – Permanent chimney or flue seal(s).
- Schedule 15H – Evaporative ductwork cover(s).

Note: The former Schedule 15F - Chimney or flue seal(s) has been re-named Schedule 15G - Temporary chimney or flue seal(s).

3.1.2 Changes to the number of VEECs awarded

From 1 July 2017, there will be a change in the number of VEECs that can be created by APs for activities under this schedule. Abatement factors will now be determined by the warranty period of the product installed. Changes to the regional factors have also been introduced.

For more information about the new abatement and regional factor specifications, please refer to Appendix 5 of *Explanatory Note – Creating VEECs from Prescribed Activities*.

3.1.3 Changes to administrative and compliance requirements

From 1 July 2017, the following Schedule 15 administrative and compliance requirements will be introduced:

- Installers must ensure that the product is installed in accordance with the manufacturer's instructions.
- Installers must provide a copy of the manufacturer's instructions to the consumer.
- Installers must take geo-tagged photographs.
- Installers undertaking Schedule 15A and 15B activities must ensure that the complete perimeter of the structure is sealed.

For the complete list of changes and the requirements for new sub-schedules, please refer to the updated compliance checklists for prescribed activities in *Explanatory Note – Compliance Requirements for Accredited Persons by Prescribed Activity*.

3.1.4 Changes to the product requirements

From 1 July 2017, new product requirements take effect. As a result, the products currently listed as approved under Schedule 15 on the VEET products register will be removed from the VEET product register on **30 June 2017**. These products will be valid for installation in VEET activities up to and including this date.

Should APs and/or Account Holders wish to reinstate approval of an affected product, they should submit a new product application using the online VEET product application portal and attach all relevant supporting documentation evidencing the new product requirements.

For more information about these changes and the requirements for new sub-schedules, please refer to the updated schedule product criteria and evidentiary tables in *Explanatory Note – Lodging a Product Application*.

3.1.5 Changes to the Schedule 15 assignment form

The assignment form template has been updated to capture the updated Schedule 15 requirements and will be available for download on the VEET website from 1 July 2017.

APs must ensure that their Schedule 15 assignment form template is up-to-date for activities submitted from 1 July 2017. APs do not need to submit an updated assignment form to the ESC for approval. However, APs are reminded that under the authority of section 16(3)(b) of the Act and guideline 8.6 of the *Victorian Energy Efficiency Target Guidelines*, assignment must occur in the manner and form prescribed by the ESC. Failure to use the correct assignment form after 1 July 2017 may result in the improper creation of certificates, leading to potential compliance action.

4 DOCUMENTS FOR REVIEW

APs must familiarise themselves with the various administrative requirements before undertaking activities under the updated Schedule 15. In particular, APs should review the amended Principal Regulations, available on the VEET website under the '**Legislation**' page (see <https://www.veet.vic.gov.au>).

Additionally, APs should review the following updated documents which will be available on the VEET website from 1 July 2017, including:

- *Explanatory Note – Creating VEECs from Prescribed Activities.*
- *Explanatory Note – Compliance Requirements for Accredited Persons by Prescribed Activity.*
- *Explanatory Note – Lodging a Product Application.*
- *Explanatory Note – Phone & Field Audit Minimum Requirements for Prescribed Activities 15, 17, 21 & 29.*

- *VEEC Assignment Forms – Residential Premises – Weather Sealing (15).*

5 WHERE TO GET HELP

If you have any questions in respect of matters set out in this information bulletin, please contact VEET Support on (03) 9032 1310 or veet@esc.vic.gov.au.

6 LEGAL CONTEXT FOR THIS DOCUMENT

This document should not be relied upon as a substitute for legal advice and should be read in conjunction with the Principal Regulations. In the event of inconsistency between this document and the Principal Regulations, the content in the Principal Regulations takes precedence.