

Information bulletin – update to product application – Explanatory note and VEET website

Version 1.0 – 16 January 2018

Overview

On the evening of 17 January 2018, the Essential Services Commission (the commission) will implement some improvements to the Victorian Energy Efficiency Target (VEET) website (www.veet.vic.gov.au) that affect the product application and approval functions of the site. There have also been minor updates to the [Explanatory note – lodging a product application](#) as part of a general review of all documentation.

Who is impacted by these changes

The following stakeholders may be impacted:

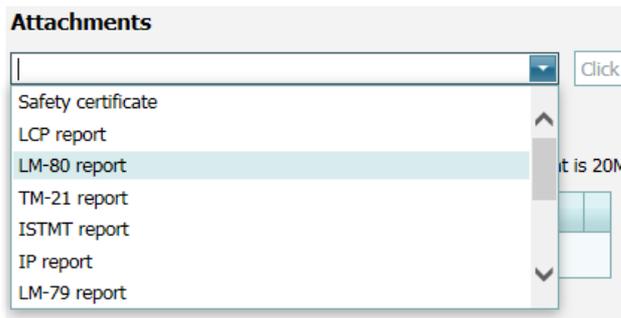
- VEET account holders who have applied, or intend to apply, for VEET product approval
- Accredited persons (APs) that intend to install products listed under Schedule 34 - lighting upgrade on the Register of products
- APs planning to install lighting products as part of a project-based activity (PBA).

Changes to the VEET website

Specify document types for attachments

Product applications under Schedule 34 require supporting documents to be attached as evidence that the product meets the minimum requirements outlined in the *Victorian Energy Efficiency Target Regulations 2008* (the Principal Regulations) and the *Explanatory note – lodging a product application*. The product application portal on the VEET website now has a drop-down menu that allows applicants to select the type of document being attached. For example, if the attachment is an LM-80 report, applicants should choose 'LM-80 Report' from the options available in the drop down list under 'Attachments'. There is also an 'Other' option for any additional documentation not listed. A screenshot of this functionality is shown in Figure 1.

Figure 1: New VEET product application drop-down function

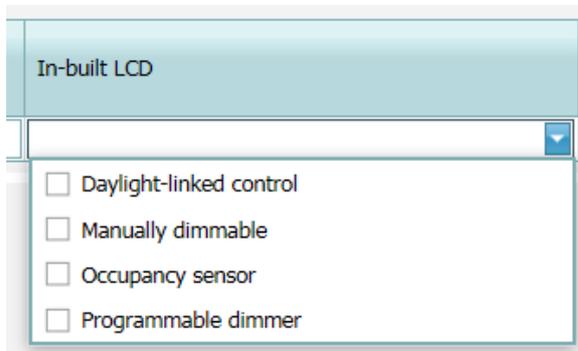


This change has been introduced to streamline the processing of product applications by making it clear to product analysts what document types have been attached to the application.

In-built LCD options for lamps

Recently there has been an increase in the number of applications for lighting products that have in-built lighting control devices (LCDs). When applying for Schedule 34 products with a category of 'lamp', there is now an option to select from a drop-down menu what type of in-built LCD the product has, if any. A screenshot of this functionality is shown below in Figure 2.

Figure 2: New VEET Schedule 34 product application LCD option



This has been introduced with the aim of improving the clarity of installation details and auditability of products with this feature.

Changes to documentation

Explanatory note – lodging a product application

The commission has undertaken a review of the *Explanatory note – lodging a product application* as part of a general documentation review. It should be noted that while these changes have been explained below, stakeholders should review the explanatory note for full details.

- If you are an AP undertaking a PBA, any lighting products installed as part of this activity must be listed as 'approved' on the Register of products. However, it may be that the lighting product or installation environment for your PBA does not fit in with the requirements of either of the

existing lighting activities, Schedule 21 or Schedule 34. If this is the case, then please contact the commission to discuss your application (see section 1.3 of the *Explanatory note – lodging a product application*).

- The definition of ‘business premises’ in the general definitions table (see section 2.1 of the *Explanatory note – lodging a product application*) has been changed. The reference to the EREP register and the Environment Protection Authority (EPA) has been removed, and instead refers to ‘scheduled activity premises’ as defined in Regulation 4 of the Principal Regulations.
- The commission has clarified its position on product applications and request for further information (RFI) when supporting documents submitted with the application are found to be falsified. Applications containing information found to be falsified will not be issued an RFI and will be immediately rejected (see section 3.1 of the *Explanatory note – lodging a product application*).

What does this mean for stakeholders?

Product applicants should be aware of the changes to the VEET website and the *Explanatory note – lodging a product application* when applying for VEET product approval.

Where to get help

If you have any questions with respect to matters set out in this information bulletin, please contact VEET Support on (03) 9032 1310 or veet@esc.vic.gov.au.

Legal context for this document

This document should not be relied upon as a substitute for legal advice and should be read in conjunction with the *Victorian Energy Efficiency Target Regulations 2008* (the Principal Regulations). In the event of inconsistency between this document and the Principal Regulations, the content in the Principal Regulations takes precedence.



The Department of Environment, Land, Water and Planning develops policy for the [Victorian Energy Upgrades](#) program. The program provides incentives for Victorian households and organisations to make energy efficiency improvements that save money on their energy bills and reduce Victoria's greenhouse gas emissions.

The Essential Services Commission administers the program as the 'Victorian Energy Efficiency Target scheme' under the *Victorian Energy Efficiency Target Act 2007*.

For more information, visit veet.vic.gov.au.