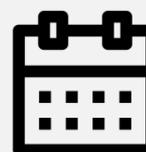


## Information bulletin – Register of Scheduled Activity Premises (SAP) review

15 June 2018



We are conducting a review of our register of scheduled activity premises (SAP) on the VEET website.

This review is important as the status of some addresses may change as further information becomes available. Any changes may affect relevant entities' future liabilities.

The review will not be complete until the end of the year. In the interim the current premises listed in the register remain as SAP sites and are exempt.

### Scheduled Activity Premises Register review

#### Overview

We published a register of scheduled activity premises (SAP) in September 2017 to support amendments to the *Victorian Energy Efficiency Target Regulations 2008* (the Principal Regulations) in relation to SAP which commenced on 1 August 2017.

The list of SAP addresses in the register included:

- addresses for premises listed in Schedule 37 of the Principal Regulations,
- addresses listed in a register maintained by the Environment Protection Authority for the purposes of the Environment and Resource Efficiency Plans (EREP)
- addresses of sites that were submitted by relevant entities as part of their scheme acquisition exemptions for either of the 2015 and/or 2016 compliance years

As noted on the register of scheduled activity premises on the VEET website, the EREP is a legacy program and it has not been possible to ascertain with complete confidence the specific address details of all premises which were participants of the EREP program.

We are conducting a review of the addresses in the register that are not listed in Schedule 37 of the Principal Regulations.

### Who is impacted?

Relevant entities under the VEET scheme and accredited persons (APs) that undertake, or intend to undertake, prescribed activities as part of the VEET scheme may be impacted by these changes.

### What does this mean for Relevant Entities?

Relevant entities should note:

1. you may be asked to provide information in relation to sites for which you have previously claimed a SAP exemption for
2. if any errors or discrepancies are identified with site addresses on the register of scheduled activity premises it will not affect any previous acquisition exemptions
3. you will be notified of any changes to the register and the date the exemptions take effect
4. contact VEET support if you are aware of any inaccuracies in the details of premises listed on the register.

### What do APs have to do?

APs must ensure:

1. that they have processes in place to check the [register of scheduled activity premises](#) immediately prior to undertaking an upgrade
2. ensure that if they are undertaking an upgrade at a SAP site that the occupier of the site has provided the commission with written notice to opt-in to the VEET scheme prior to undertaking an activity
3. understand that VEET charges on an energy bill are not an indication of a site's SAP status
4. contact VEET support if you are aware of any inaccuracies in the details of premises listed on the register.

### Additional information about SAP sites

To further understand how SAP sites may impact your business, you should review the following information on the VEET website:

- [Explanatory note: large energy users – scheduled activity premises](#)
- [Notification to undertake a prescribed activity template](#)
- [Register of scheduled activity premises](#)
- [Explanatory note: relevant entities: preparation and audit of annual energy acquisition statements](#)

- [Explanatory note: relevant entities – calculation of scheme acquisitions](#)

## Where to get help

If you have any questions with respect to matters set out in this information bulletin, please contact VEET Support on (03) 9032 1310 or [veet@esc.vic.gov.au](mailto:veet@esc.vic.gov.au).

## Legal context for this document

This document should not be relied upon as a substitute for legal advice and should be read in conjunction with the *Victorian Energy Efficiency Target Regulations 2008* (the Principal Regulations). In the event of inconsistency between this document and the Principal Regulations, the content in the Principal Regulations takes precedence.

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The Department of Environment, Land, Water and Planning develops policy for the [Victorian Energy Upgrades](#) program. The program provides incentives for Victorian households and organisations to make energy efficiency improvements that save money on their energy bills and reduce Victoria's greenhouse gas emissions

The Essential Services Commission administers the program as the 'Victorian Energy Efficiency Target scheme' under the *Victorian Energy Efficiency Target Act 2007*.

For more information, visit [veet.vic.gov.au](http://veet.vic.gov.au).