



# INFORMATION BULLETIN – UPDATES TO SCHEDULES 1A, 1B, 1E & 1F

Version 1.0 – 4 May 2017

The Victorian Energy Efficiency Target (VEET) scheme is a Victorian Government initiative promoted as the *Energy Saver Incentive*.

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## 1 OVERVIEW

This document contains information about the following changes:-

1. A change to Schedule 1A & 1B Assignment Forms (Residential and Business). This change includes the removal of the following line from both the residential and business forms for Schedule 1A & 1B:
  - *Is this a new gas connection?*     Yes         No
  
2. Clarification to our requirements for Schedules 1A, 1E & 1F as set out in *Explanatory Note – Creating VEECs from Prescribed Activities* to require installers to supply a Certificate of Electrical Safety (CoES) for these schedules in all situations (i.e. we have removed the word 'if necessary' from the activity requirement of these schedules). These new requirements are aligned with the current compliance requirements for the Schedules as set out in the *Explanatory Note - Compliance Requirements for Accredited Persons by Prescribed Activity*.

## 2 BACKGROUND

The VEET installer requirement for Schedule 1A & 1B requesting Accredited Persons (APs) to ensure that their installers ask the household if the installation is a new gas connection has been removed from the compliance requirements. The question was deemed unnecessary given the existing decommissioning requirements and the additional audit assurances obtained from the recycling certificates (if not rendered inoperable) and the geo-tagged photographs.

For Schedules 1A, 1E & 1F, the *Explanatory Note – Creating VEECs from Prescribed Activities* stated an activity requirement to be “Non-prescribed certificate of electrical safety be provided (if necessary)”. This requirement was not aligned with our compliance requirements for other schedules (as set out in the *Explanatory Note - Compliance Requirements for Accredited Persons by Prescribed Activity*) which required a CoES to be provided for all activities undertaken under these schedules. Our investigation into the issue has confirmed that a CoES should be provided by the installer to the consumer for all activities undertaken under these schedules. Accordingly, we have updated our *Explanatory Note – Creating VEECs from Prescribed Activities* document.

## 3 WHO IS IMPACTED BY THESE CHANGES

The following types of scheme participants are impacted by these changes:

- Accredited Persons (APs) that undertake, or intend to undertake, prescribed activities under Schedules 1A, 1B, 1E & 1F (Residential and/or Business).

### 3.1 WHAT DOES THIS MEAN FOR VEET STAKEHOLDERS?

It is recommended that:-

- APs update their assignment forms by removing the aforementioned section. APs do **not** need to submit updated assignment forms to the ESC for approval. However, APs are reminded that under the authority of section 16(3)(b) of the *Victorian Energy efficiency Target Act 2007* and guideline 6.6 of the *Victorian Energy Efficiency Guidelines*, assignment must occur in the manner and form prescribed by the ESC.
- APs ensure that all activities undertaken under Schedules 1A, 1E and 1F involve the provision of a non-prescribed certificate of electrical safety from the installer to the consumer.

## 4 ACTIONS YOU SHOULD TAKE NOW

APs involved in Schedule 1A & 1B are advised to update their assignment forms.

APs should ensure that all their installers are aware of the above changes and alter any affected procedures accordingly.

APs should familiarise themselves with the updates to the following documents, available on the VEET website:

- *VEEC Assignment Forms – Residential Premises – Gas/LPG water heating (1A and 1B)*
- *VEEC Assignment Forms – Business Premises – Gas/LPG water heating (1A and 1B)*
- *Explanatory Note – Compliance Requirements for Accredited Persons by Prescribed Activity*
- *Explanatory Note – Creating VEECs from Prescribed Activities*

## 5 WHERE TO GET HELP

If you have any question in respect of matters set out in this information bulletin, please contact VEET Support on (03) 9032 1310 or [veet@esc.vic.gov.au](mailto:veet@esc.vic.gov.au).

## 6 LEGAL CONTEXT FOR THIS DOCUMENT

This document should not be relied upon as a substitute for legal advice and should be read in conjunction with the *Victorian Energy Efficiency Target Regulations 2008*. In the event of inconsistency between this document and the Regulations, the content in the Regulations take precedence.